



FFSS Secondary Market Support Unit
G/F Dragon Centre
23 Wun Sha Street
Tai Hang Hong Kong
Tel : 2839 7373

Trade Down Permit No.
TDP

For Office Use Only	
Application No.	
ZSC No.	

- (1) Flats under the Flat-for-Sale Scheme Secondary Market Scheme (“SMS”) in this application form refer to flats sold under the Flat-for-Sale Scheme (“FFSS”) / Subsidised Sale Flats Project (“SSFP”) / Dedicated Rehousing Estates Subsidised Sale Flats Project (“DRE SSFP”) of the Hong Kong Housing Society (“HS”) which are assignable subject to the regulations of SMS.
- (2) This application form is only applicable for Trade Down Permit (“TDP”) Holders under Flat for Flat Pilot Scheme for Elderly Owners.
- (3) After the completion of the assignment for the sale of the FFSS flat (“Original Flat”), applicant may purchase a subsidised sale flat with saleable area smaller ^(Note) than the Original Flat (“New Flat”) in the SMS launched by the HS or in the Home Ownership Scheme (“HOS”) Secondary Market launched by the Hong Kong Housing Authority (“HA”). Upon signing the Provisional Agreement for Sale and Purchase (“PASP”) with the seller of the SMS of HS, the remaining “Certificate of Eligibility to Purchase (White Form Status)” of HOS Secondary Market of the HA (if any) will become null and void automatically, the holder of the “Certificate of Eligibility to Purchase (White Form Status)” cannot enter into a PASP with another seller of HOS Secondary Market of the HA, and vice versa.

- (1) Please read carefully the Flat for Flat Pilot Scheme for Elderly Owners Certificate of Eligibility to Purchase / Certificate of Availability for Sale Application Guide (“Application Guide”) before completing this application form. The Application Guide can be downloaded from the HS’s website (<https://www.hkhs.com/en/application/flat-for-flat-pilot-scheme-for-elderly-owners>).
- (2) All parts of this application form must be completed. Applicant and/or relevant family member(s) should sign against amendments (if any). No correction materials such as correction fluids or tapes for obliteration should be used.
- (3) Please provide a copy of TDP and a copy of the assignment of the Original Flat sold by virtue of the Flat for Flat Pilot Scheme for Elderly Owners.
- (4) The information provided in this application form will be used for processing the application for purchasing flat under the SMS.

Part III Particulars of All the Applicant(s) listed on the TDP of Flat for Flat Pilot Scheme for Elderly Owners and Family Member(s)

		Applicant	Family Member	Family Member	Family Member	Family Member
Name in Chinese (if any)						
Name in English	Surname					
	Given Name					
Gender (Please “✓”)		<input type="checkbox"/> M <input type="checkbox"/> F	<input type="checkbox"/> M <input type="checkbox"/> F	<input type="checkbox"/> M <input type="checkbox"/> F	<input type="checkbox"/> M <input type="checkbox"/> F	<input type="checkbox"/> M <input type="checkbox"/> F
Date of Birth	dd/mm/yyyy	/ /	/ /	/ /	/ /	/ /
Relationship with Applicant		Applicant				
Marital Status (Please “✓”)		<input type="checkbox"/> Unmarried <input type="checkbox"/> Married <input type="checkbox"/> Divorced <input type="checkbox"/> Widowed	<input type="checkbox"/> Unmarried <input type="checkbox"/> Married <input type="checkbox"/> Divorced <input type="checkbox"/> Widowed	<input type="checkbox"/> Unmarried <input type="checkbox"/> Married <input type="checkbox"/> Divorced <input type="checkbox"/> Widowed	<input type="checkbox"/> Unmarried <input type="checkbox"/> Married <input type="checkbox"/> Divorced <input type="checkbox"/> Widowed	<input type="checkbox"/> Unmarried <input type="checkbox"/> Married <input type="checkbox"/> Divorced <input type="checkbox"/> Widowed
Hong Kong Identity Card (“HKIC”) No.		()	()	()	()	()
Hong Kong Contact Tel. No. of Applicant		Home :		Mobile :		Office :

- Attention** (1) All English and Chinese names must be the same as those appearing on the HKIC.
- Notes :**
- (2) All information required in this application form must be provided. Otherwise, HS may reject the application and the application fee paid will not be refunded.
 - (3) The name of any person should appear in one application form only. Each application is for the purchase of one New Flat under the SMS only. HS will check out for any double applications or purchases. If any double applications or purchases are found, all the applications and transactions concerned will be null and void.
 - (4) If there are two persons being the applicants of the TDP, please nominate one person being the applicant of this application for Certificate of Eligibility to Purchase (Flat for Flat Pilot Scheme for Elderly Owners). **The applicant of the “Certificate of Eligibility to Purchase (Flat for Flat Pilot Scheme for Elderly Owners)” must be the purchaser.** If any other person shall also be named as the purchaser, he/she must be a family member listed in the application form for the “Certificate of Eligibility to Purchase (Flat for Flat Pilot Scheme for Elderly Owners)”. The number of purchasers shall not exceed two. The purchasers must hold the New Flat as joint tenants.
 - (5) Please be reminded to inquire about whether the vendor has joined HS’s T-Home “Letting Scheme for Subsidised Sale Developments with Premium Unpaid” and ask for the current rental status of the property (if any) to protect applicant’s interests and rights. Please note that if the vendor(s) has/have been granted a “Certificate of Participation - Owner” and exercised the “Certificate of Participation - Owner” to sign tenancy agreement(s), and the relevant tenancy agreement(s) has/have not been terminated or the tenancy term(s) has/have not been expired up till now, the vendor(s) is/are not eligible to sell his/her/their property via SMS.

Part IV Residential and Correspondence Address in Hong Kong

Residential Address in
Hong Kong

: _____
(Must be completed)

Correspondence Address
in Hong Kong

: _____
(Must be completed if different from the residential address. The Certificate of Eligibility to Purchase will be sent by registered mail to the above residential / correspondence address. To avoid misdelivery, please notify the Hong Kong Housing Society in writing immediately if there are any changes after submission.)

Part V Application Fee and Identity Document

This application form, together with the following cheque / cashier's order payable to the "HONG KONG HOUSING SOCIETY" for the sum of HK\$900.00 (cash, gift cheque, post-dated cheque, bank draft or E-cheque will not be accepted), **the HKIC copies of all the applicant and family member(s) listed in Part III of this Application Form, a copy of the TDP and a copy of the assignment of the Original Flat sold by virtue of the Flat for Flat Pilot Scheme for Elderly Owners should be posted or submitted to HS. The application fee is non-refundable or non-transferrable under any circumstances.** The HS reserves the right to revise or adjust the application fee at any time without prior notice.

(Bank : _____ Branch _____ Cheque /
of Bank : _____ Cashier's Order No.: _____)

(Please write down the name of the applicant on the back of the cheque / cashier's order.)

Part VI Declaration by the Applicant

I hereby declare that:

1. I confirm that I have carefully perused and understood the contents of the "Application Guide" before submission of the application.
2. I confirm that all the particulars given in this application form are true and correct in all respects. I have not withheld any information required in this application form, nor have I provided any misleading information.
3. I understand that the application fee paid is neither refundable nor transferable under any circumstances.
4. I agree that the solicitor representing me will apply to HS for a "Letter of Nomination" within one month from the date of the PASP for confirmation of my eligibility, and that I shall sign the formal Agreement for Sale and Purchase and Deed of Assignment to complete the transaction only after the issue of the "Letter of Nomination".
5. I understand that the HS reserves the right to reject any application(s) for the "Certificate of Eligibility to Purchase" (Flat for Flat Pilot Scheme for Elderly Owners) and/or "Letter of Nomination".
6. I understand that any application which is found to contain false or misleading information shall be cancelled, that any approval given on the basis of the false or misleading information shall be null and void, and that all monies thus paid shall be forfeited. I accept that the decision of the Chief Executive Officer and Executive Director of HS shall be final as to whether any such statement or application is false.

I understand that any person who induces or causes HS to approve the relevant eligibility or causes the owner(s) to carry out the trade down sale and purchase transaction by any deception or dishonest means (including the provision of false or inaccurate or misleading information or statement(s) or representation in the application form) could be held criminally liable for, among other crimes, fraud under Section 16A of the Theft Ordinance (Cap. 210), and Section 36 of the Crimes Ordinance (Cap. 200), and be punishable by imprisonment once convicted.

7. I understand that the New Flat purchased as a result of this application shall be used only for residential purposes and for co-occupation by all persons listed in Part III of this application form.
8. **I understand that the “Certificate of Eligibility to Purchase” (Flat for Flat Pilot Scheme for Elderly Owners) will be null and void if the holder of the Certificate or any listed family member(s) owned or co-owned any domestic property in Hong Kong or any interest in such kind of property, during the period from 24 months preceding the date of submitting application of TDP and up to the date of signing the relevant PASP of the New Flat, regardless of whether such domestic property is subsequently sold during the said period.**
9. I understand that **the “Certificate of Eligibility to Purchase” (Flat for Flat Pilot Scheme for Elderly Owners) is non-transferable or non-inheritable and applicable to the holder of the Certificate only.** In the event of the holder of the Certificate passing away before the execution of any PASP for purchase of a New Flat under the Flat for Flat Pilot Scheme for Elderly Owners, the Certificate shall be null and void.
10. I understand that **within two years from the date of Assignment (“the restriction period”) of New Flat purchased by me and my listed family member(s), the New Flat cannot be sold under the SMS.** Also, the HS will not buy back the New Flat. I understand that after the purchase, the HS will not issue any “Certificate of Availability for Sale” to the owner(s) within the restriction period. I understand that the restriction also applies to any assignee approved by the HS for change of ownership under special circumstances, executor, administrator and beneficiary of the estate of the owner and the mortgagee or chargee of the owner.
11. **I understand that I have to arrange the accommodation by myself at my own costs during the transitional period (i.e. from the completion of the sale of the Original Flat up to the completion of the assignment for sale and purchase of the New Flat under the scheme).**
12. I understand that the personal information contained in this application form is used by HS for the application for the “Certificate of Eligibility to Purchase” (Flat for Flat Pilot Scheme for Elderly Owners) / “Letter of Nomination” under the SMS and its direct related usages. I have been duly informed of the purposes of providing the personal data, and I have given consent to the HS, HA and Housing Department (“HD”) for using the personal data provided in the application for the following purposes:–
 - (a) processing the application and verifying the relevant information collected in the HS’s and HA’s tenancy records / past subsidised housing schemes records to prevent duplicate application and obtaining double housing benefits;
 - (b) matching my/our personal data with the database of relevant Government bureaux / departments and other relevant organisations for the processing of the application and prevention of duplicate application and obtaining double housing benefits; and
 - (c) compiling statistics and conducting data analysis and research by the HS, HA and HD and relevant Government bureaux / departments. The analysis or research results will not be released to a third party in a form that identifies the data subjects or any of them. Also, all the personal data supplied will not be made available to any third parties for other unrelated purposes.

13. I confirm that all the particulars in this application form are given voluntarily. I am willing to furnish the HS with any other relevant proof or information establishing the eligibility(ies) of me and all family member(s) listed in Part III of this application form. Provision of my authorisation statement for collecting and comparing / checking personal data is also voluntary. The HS may not be able to process the application, if insufficient information is provided and in any case, the application fee paid would not be refunded and cannot be transferred.
14. I agree that when assessing the eligibility(ies) of me and all the family member(s) listed in Part III of this application form for joining “Certificate of Eligibility to Purchase” (Flat for Flat Pilot Scheme for Elderly Owners), officers of the HS, HA and/or HD may compare and match the personal data provided in this application form with the relevant personal data collected (manually or otherwise) for other purposes in order to ascertain whether such information is false or misleading, and may take appropriate action against the person(s) concerned on the basis of the result of the data comparison and matching. I also authorize the HS, HA and HD to disclose, verify and match the information concerned with other government departments, public / private organizations / companies.

Furthermore, I agree that the government departments (including but not limited to the Land Registry (“LR”), Immigration Department and Inland Revenue Department) or public / private organizations / companies may disclose the personal data of me and all the family member(s) listed in Part III of this application form in their possession to the HS, HA and HD for the purpose of comparing and matching the information provided in this application form. The personal data provided may also be used by HS, HA and HD and relevant Government bureaux / departments for conducting statistical surveys and researches. I also agree that the personal data on this application form will be passed to the data processing service contractor of HS for data processing in connection with the applications, and that the information provided will be passed to HS “Flat for Flat Pilot Scheme for Elderly Owners” Hotline for answering the enquiries.

15. I understand that the HS and its authorized officers, while collecting the personal data required for the verification of such contained in this application form, may for the purpose of processing the application for “Certificate of Eligibility to Purchase” (Flat for Flat Pilot Scheme for Elderly Owners) / “Letter of Nomination” under the SMS or its direct related usages, transfer the personal data on this application form to other divisions / offices of HS, other service providers, relevant government departments (including but not limited to the Housing Bureau, HD, Lands Department and Rating & Valuation Department), public / private organizations / companies and any other third party in possession of the personal data of me and all the family member(s) listed in Part III of this application form. The personal data on this application form, “Certificate of Eligibility to Purchase” (Flat for Flat Pilot Scheme for Elderly Owners) and “Letter of Nomination” may for such reason be disclosed to the relevant government bureaux / departments, public / private organizations / companies and any other relevant third party(ies).
16. I hereby further agree and authorize HS to disclose or transfer information, data or record of me and all the family member(s) listed in Part III of this application form to the LR for the purpose of processing the application and vetting the eligibility(ies) of me, including but not limited to checking with LR all the domestic properties owned by me and all the family member(s) listed in Part III of this application form in Hong Kong during the period from 24 months prior to the date of submitting the application of TDP and up to the date of signing the PASP of the New Flat.
17. **I undertake to meet the eligibility criteria of this application from the date of this application form and up to the date of signing the PASP for the purchase of the New Flat.** I understand that if any changes in the personal particulars or family circumstances of mine or any family member(s) listed in Part III of this application form have rendered me ineligible, the application will be cancelled / the “Certificate of Eligibility to Purchase” (Flat for Flat Pilot Scheme for Elderly Owners) issued will be revoked and “Letter of Nomination” will not be issued / the “Letter of Nomination” issued will be revoked. The application fee paid will not be refunded and cannot be transferred. The HS, HA and HD shall not be held responsible for any loss so incurred.

18. I understand that pursuant to the Personal Data (Privacy) Ordinance (Cap. 486), the applicant and all the family member(s) listed in Part III of this application form are entitled to request access to and/or correction of the personal particulars contained in the application form. Any such requests should be made in writing and directed by post or fax (Fax no. : 2811 8700) to the Senior Manager, Planning and Development Section, Hong Kong Housing Society, G/F., Dragon Centre, 23 Wun Sha Street, Tai Hang, Hong Kong. A fee may be charged for such requests.

Date (dd/mm/yyyy) : ____ / ____ / ____ Applicant's Signature : _____

Part VII Declaration by Other Listed Family Members

(All family members listed in Part III are required to sign the declaration below)

1. I / We confirm that all the particulars given in this application form and in the declaration by applicant in relation to me / us are true and correct in all respects. I / We have not withheld any information required in this application form, nor have I / we provided any misleading information.
2. I / We understand that any application which is found to contain false or misleading information shall be cancelled, that any approval given on the basis of the false or misleading information shall be null and void, and that all monies thus paid shall be forfeited. I / We accept that the decision of the Chief Executive Officer and Executive Director of HS shall be final as to whether any such statement or application is false.

I / We understand that any person who induces or causes HS to approve the relevant eligibility or causes the owner(s) to carry out the trade down sale and purchase transaction by any deception or dishonest means (including the provision of false or inaccurate or misleading information or statement(s) or representation in the application form) could be held criminally liable for, among other crimes, fraud under Section 16A of the Theft Ordinance (Cap. 210), and Section 36 of the Crimes Ordinance (Cap. 200), and be punishable by imprisonment once convicted.

3. I / We understand that the New Flat purchased as a result of this application shall be used only for residential purposes and for co-occupation by all persons listed in Part III of this application form.
4. **I / We understand that the “Certificate of Eligibility to Purchase” (Flat for Flat Pilot Scheme for Elderly Owners) will be null and void if the holder of the Certificate or any listed family member(s) owned or co-owned any domestic property in Hong Kong or any interest in such kind of property, during the period from 24 months preceding the date of submitting application of TDP and up to the date of signing the relevant PASP of the New Flat, regardless of whether such domestic property is subsequently sold during the said period.**
5. I / We understand that the personal information contained in the application form is used by HS for the application for the “Certificate of Eligibility to Purchase” (Flat for Flat Pilot Scheme for Elderly Owners) / “Letter of Nomination” under the SMS and its direct related usages. I / We have been duly informed of the purposes of providing the personal data, and I / we have given consent to the HS, HA and HD for using the personal data provided in the application for the following purposes:—
- (a) processing the application and verifying the relevant information collected in the HS's and HA's tenancy records / past subsidised housing schemes records to prevent duplicate application and obtaining double housing benefits;

- (b) matching my / our personal data with the database of relevant Government bureaux / departments and other relevant organisations for the processing of the application and prevention of duplicate application and obtaining double housing benefits; and
 - (c) compiling statistics and conducting data analysis and research by the HS, HA and HD and relevant Government bureaux / departments. The analysis or research results will not be released to a third party in a form that identifies the data subjects or any of them. Also, all the personal data supplied will not be made available to any third parties for other unrelated purposes.
6. I / We confirm that all the particulars in this application form are given voluntarily. I am / We are willing to furnish the HS with any other relevant proof or information establishing the eligibility(ies) of the applicant and me / us. Provision of my / our authorisation statement for collecting and comparing / checking personal data is also voluntary. The HS may not be able to process the application if insufficient information is provided and in any case, the application fee paid would not be refunded and cannot be transferred.
7. I / We agree that when assessing the eligibility(ies) of the applicant and me / us for joining “Certificate of Eligibility to Purchase” (Flat for Flat Pilot Scheme for Elderly Owners), officers of HS, HA and HD may compare and match my / our personal data provided in this application form with the relevant personal data collected (manually or otherwise) for other purposes in order to ascertain whether such information is false or misleading, and may take appropriate action against the person(s) concerned on the basis of the result of the data comparison and matching. I / We also authorize the HS, HA and HD to disclose, verify and match the information concerned with other government departments, public / private organizations / companies.

Furthermore, I / we agree that the government departments (including but not limited to the LR, Immigration Department and Inland Revenue Department) or public / private organizations / companies may disclose the personal data of me and us in their possession to the HS, HA and for the purpose of comparing and matching the information provided in this application form. The personal data provided may also be used by HS, HA and HD and relevant Government bureaux / departments for conducting statistical surveys and researches. I / We also agree that the personal data on this application form will be passed to the data processing service contractor of HS for data processing in connection with the applications, and that the information provided will be passed to HS “Flat for Flat Pilot Scheme for Elderly Owners” Hotline for answering the enquiries.

8. I / We understand that the HS and its authorized officers, while collecting the personal data required for the verification of such contained in this application form, may for the purpose of processing the application for “Certificate of Eligibility to Purchase” (Flat for Flat Pilot Scheme for Elderly Owners) / “Letter of Nomination” under the SMS or its directly related usages, transfer the personal data on this application form to other divisions / offices of HS, other service providers, relevant government departments (including but not limited to the Housing Bureau, HD, Lands Department and Rating & Valuation Department), public / private organizations / companies and any other third party in possession of the personal data of me / us. The personal data on this application form, “Certificate of Eligibility to Purchase” (Flat for Flat Pilot Scheme for Elderly Scheme) and “Letter of Nomination” may for such reason be disclosed to the relevant government bureaux / departments, public / private organizations / companies and any other relevant third party(ies).
9. I / We hereby further agree and authorize HS to disclose or transfer my / our information, data or record to the LR for the purpose of processing the application and vetting the eligibility(ies) of the applicant and me / us, including but not limited to checking with LR all the domestic properties owned by me / us in Hong Kong during the period from 24 months prior to the date of submitting the application of TDP and up to the date of signing the PASP of the New Flat.
10. **I / We undertake to meet the eligibility criteria of this application from the date of this application form and up to the date of signing the PASP for the purchase of the New Flat.** I / We understand that if any changes in the personal particulars or family circumstances of mine / ours have rendered the applicant

ineligible, the application will be cancelled / the “Certificate of Eligibility to Purchase” (Flat for Flat Pilot Scheme for Elderly Owners) issued will be revoked and “Letter of Nomination” will not be issued / the “Letter of Nomination” issued will be revoked. The application fee paid will not be refunded and cannot be transferred. The HS, HA and HD shall not be held responsible for any loss so incurred.

11. I / We understand that pursuant to the Personal Data (Privacy) Ordinance (Cap. 486), the applicant and me / us are entitled to request access to and/or correction of the personal particulars contained in the application form. Any such requests should be made in writing and directed by post or fax (Fax no. : 2811 8700) to the Senior Manager, Planning and Development Section, Hong Kong Housing Society, G/F., Dragon Centre, 23 Wun Sha Street, Tai Hang, Hong Kong. I/We understand that a fee may be charged for such requests.

	<u>Name</u>	<u>HKIC No.</u>	<u>Signature</u>	<u>Date (dd / mm / yyyy)</u>
Family Member	_____	_____ ()	_____	_____ / _____ / _____
Family Member	_____	_____ ()	_____	_____ / _____ / _____
Family Member	_____	_____ ()	_____	_____ / _____ / _____
Family Member	_____	_____ ()	_____	_____ / _____ / _____

(FOR OFFICE USE ONLY)

Certification by FFSS Secondary Market Support Unit

The declaration section in Part VI of this application has been clearly explained to the applicant by me on _____.

I have checked the particulars in Part III and confirmed that they are in conformity with the Trade Down Permit.

This application is endorsed for issuance of Certificate of Eligibility to Purchase.

Signature: _____ (_____) Senior Officer (P&D)	Signature: _____ (_____) Senior Officer (P&D)	Signature: _____ (_____) Manager (P&D)
Date : _____ / _____ / _____	Date : _____ / _____ / _____	Date : _____ / _____ / _____

Remarks : _____

Company Chop